

City of Harrisonville  
Parks and Recreation Department  
PO Box 367  
2400 Jefferson Parkway  
Harrisonville, MO 64701  
816-380-8985

Request for Proposal  
For  
City of Harrisonville 2021 July 4<sup>th</sup> Fireworks Show

The City of Harrisonville is seeking sealed bids to provide a Fireworks Show on Sunday, July 4, 2021 for the Harrisonville Parks & Recreation Department. Proposals must meet general requirements as outlined in this specification. Proposals should include a list of:

1. The size, type and brand of shells to be fired.
2. A reference listing of comparable fireworks shows done by the vendor during the last five years.
3. The number of years of experience each technician that will be involved with the show has.

Selection of the vendor will be at the sole discretion of the City of Harrisonville Park Board and will be based on the City's judgment of the best combination of price, the proposed show content, vendor's performance record, and references from other cities.

The specifications should be considered minimum and should not prohibit a bidder from substituting fireworks of a higher quality material or equipment. Any substitutions must be noted and explained. All bid proposals must be received by the required deadline. The City of Harrisonville reserves the right to add to, delete from and reject any and all proposals received.

TIME, DATE, & COST

- 1.) The date of the show shall be Sunday, July 4, 2021 from 9:30 – 10pm at Camp Reeder on Lexington Street, located north of Harrisonville City Park at 706 Ash Street in Harrisonville, Missouri. Directions to the park are available.
- 2.) The total cost of the fireworks show shall not exceed \$14,000.
- 3.) The bid shall specify a charge, if any, to re-schedule a rain date. The rain date is set for Saturday, July 10<sup>th</sup>. If there is a decision to have or not have a rain date beyond July 10<sup>th</sup>, this will be at the sole discretion of the City of Harrisonville.
- 4.) The bid shall specify a charge for set-up and tear down if the show is cancelled.

## DISPLAY

- 1.) Show length shall be a minimum of 25 minutes.
- 2.) Display shall be a continuous presentation with no gaps longer than 10 seconds.
- 3.) Majority of shells to be in the 3" to 6" range (including candles/fountains).  
Maximum size of the shells shall not exceed 10" in diameter. Total minimum shells shall be 370 for the general show and 190 for the finale; Intermingled within the shots will be between 15 and 18 cake displays ranging between 3296 and 3696 shots. All fireworks will be manufactured by reputable companies known within the fireworks industry (i.e. Sunny, Lidu, Flower King, etc.) Ground effect displays and low level shells may also be included.
- 4.) Finale shall last 45 – 60 seconds.

## INSURANCE AND OTHER REQUIREMENTS

- 1.) The fireworks exhibitor must provide a performance bond in the amount of the bid price at no additional cost to the City of Harrisonville.
- 2.) The fireworks exhibitor must provide liability insurance in the amount of one million dollars (\$1,000,000), naming the City of Harrisonville, its elected officials, officers, employees, volunteers & agents, and sponsors of the event as additional insured. The liability insurance policy must be non-cancelable. A copy of policy, all applicable insurance certificates and declarations must be submitted for review and approval by the City of Harrisonville. The City of Harrisonville prefers that the \$1,000,000 of insurance be under an "occurrence" policy. However, if any portion of the insurance is not under an "occurrence" policy, but rather under a "claims made" policy, the fireworks exhibitor must have in effect an extended coverage option which extends the insurance coverage and the time period that claims can be filed for at least twenty-four (24) months. This extended coverage option provides coverage during the twenty-four (24) months the statute of limitations period for legal claims.
- 3.) For each employee participating in fireworks set-up and/or display, the exhibitor must submit copies of each employee's Missouri Display Operator's license, and a copy of each employee's driver's license or other acceptable identification to prove that each employee is 21 years of age or older. Also, a copy of the 2012 Missouri Distributors License must be submitted.
- 4.) The exhibitor will be required to apply for and obtain a Fireworks Display Permit from the City of Harrisonville Fire Department at no expense to the City of Harrisonville. A copy of the fireworks permit must be submitted to the Parks and Recreation Department.
- 5.) A proposed discharge site display map shall be provided by the City of Harrisonville at the time of the fireworks permit application. The discharge site shall be arranged so that for each 1' of mortar diameter, there shall be at least 100 feet of separation between the display site and buildings and spectators.

- 6.) The fireworks exhibitor must submit all required documents not less than thirty (30) days prior to the date of the event. This will permit the necessary time to review and approve the documents.
- 7.) The City of Harrisonville Fire Department will review all of the applicable documents relative to the application for a permit, certificate of insurance, and other information required to be submitted by the fireworks exhibitor.
- 8.) Display shall be conducted in accordance with the latest edition of the NFPA 1123, the Missouri Fire Code, and the City of Harrisonville Fire Department regulations and policies. For additional information on City policies, contact Fire Chief Eric Myler at (816) 380-8927.

### SAFETY

- 1.) The public shall be restricted from access to the fireworks display area during the set up and the firing of the display. No public access should be permitted within the fireworks display area until the morning after the show and a complete search of the area has been conducted to determine that no devices remain. A sweep of this area will be conducted by Fire Department personnel during daylight hours.
- 2.) Fire prevention personnel will be on-site during the entire set-up of the display, and during the firing of the show.

### SET-UP

- 1.) All mortar tubes must be buried except those used in the finale racks.
- 2.) Mortar tubes shall be separated by a minimum distance of not less than the diameter of the mortar involved. When mortar tubes of differing sizes are used, the larger diameter shall be used as the minimum separation distance.
- 3.) All mortar tubes shall be physically marked at  $\frac{3}{4}$ " of their length to indicate required burial depth. The mark shall be visible.
- 4.) In the event of an incident, the City of Harrisonville may require blood or urine screening of all employees involved in the fireworks display.
- 5.) The fireworks may not be stored inside the City of Harrisonville city limits prior to set-up.
- 6.) Security at discharge site must be provided by the display operator for all time that set-up personnel are not on-site, commencing with the start of show set-up.
- 7.) The fireworks exhibitor and its employees will be responsible for the search and removal of unexploded shells remaining in the fireworks display area, potential landing areas, and other areas adjacent to the site. This search will be conducted at daylight on the morning after the display.
- 8.) Contractor shall submit, at least 14 days in advance, a complete set-up schedule for approval by the fire official.

HARRISONVILLE PARKS & RECREATION DEPARMTMENT  
PO BOX 367, 2400 JEFFERSON PKWY, HARRISONVILLE, MISSOURI 64701  
PHONE: 816-380-8985  
FAX: 816-380-8987

BID PAGE - JULY 4<sup>TH</sup> FIREWORKS SHOW

WE, THE UNDERSIGNED HAVING READ THE SPECIFICATION INCLUDING  
ALL TERMS AND CONDITIONS (Including Rain Date), AGREE TO FURNISH THE  
FOLLOWING AT THE PRICE AS BID BELOW:

Quantity	Item	Price
1	July 4 <sup>th</sup> Fireworks Show 2021	\$ _____
2	Rain Date or Additional Charge Information	\$ _____

Specifications/Notes:

\_\_\_\_\_  
\_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

All sealed bids must be submitted no later than 3:00pm by Friday May 21, 2021 to:  
**City of Harrisonville, Attn: Parks & Recreation Director,  
P.O. Box 367  
2400 Jefferson Parkway  
Harrisonville, MO 64701**