

Fire Chief

Department: Emergency Services
Division:

FLSA Status: Exempt
Last Revised: 4/20/2022

General Definition of Work

Supervises the planning, operation, and administration of firefighting, emergency medical services fire inspections, loss prevention, safety, fire service activities, and emergency management, in the municipality. Provides overall direction for the fire department. Establishes policies procedures, and regulations. Develops annual budget and controls expenditures.

Work involves setting policies and goals under the direction of the City Administrator.

Departmental supervision exercised over all personnel within the department.

Essential Functions

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The Fire Chief of Harrisonville, MO is responsible to plan, direct and review the activities and operations of the Harrisonville Emergency Services Department.

Minimum Qualifications

- A bachelor's degree in fire science, emergency medical services or a related field. A master's degree or possessing the designation of Executive Fire Officer (NFA), Chief Fire Officer (CPSE) or similar certifications are preferred.
- A thorough understanding of and demonstrated experience in NIMS and ICS type incidents and activations is preferred.
- A minimum of 10 years' experience and demonstrated leadership in a progressive Fire/EMS service command position in a department of equal or greater size and responsibility.
- Thorough knowledge of operational characteristics services and activities of comprehensive fire suppression, fire prevention, technical services and administrative programs, and emergency medical and ambulance services including high-angle or aerial rescue, water rescue, extrication, confined space rescue, trench and building collapse rescues, and hazardous materials response.
- The successful candidate will also have experience with the technical and administrative aspects of emergency medical and ambulance services, fire suppression, fire prevention, technical services, and administration.
- An innovative, collaborative, and experienced fire medical professional with demonstrated public safety leadership experience and successes who also excels in the areas of strategic planning, management, interpersonal communication, emergency management, community risk reduction, and customer service.
- Demonstrated success in the areas of team building and working within a similar department structure.
- Participative and engaging communicator that has the ability to bring fresh ideas and vision to the organization, has a high-level of energy, with a versatile approach to interacting with the community, city officials, staff and other stakeholders.

- Demonstrated ability to be transparent, objective, adaptable, flexible, and visible along with the being relationship oriented and can build trust with both internal and external stakeholders.
- A person that understands the need for, and how to use, data for problem solving, community risk reduction efforts, and effective community education and engagement.
- The ability and desire to coach and mentor staff to foster personal growth and leadership talent.
- The successful candidate must be willing to take up primary residence in Cass County, MO within 18 months of hire date.

Requirements

- A valid driver's license in the State of Missouri.

The statements in this class description are intended to describe the general nature and level of work being performed by incumbent(s) assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.
