

Harrisonville Parks & Recreation

SUMMER CAMP For Ages 5-12

June 3rd - August 9th
6:30am to 6:00pm

Summer Camp is a weekly themed based program. Each week campers will explore a unique theme through a variety of engaging activities, arts & crafts, games, cooking, sports & more!

\$95 Per Child Per Week**

\$855 Per Child Paid In Full

Weekly Registration Deadline will be that Wednesday BEFORE the next coming week!

\$10 Late Fee will be applied to any late weekly registrations made!

It is the responsibility of the parent/guardian to supply a daily lunch that is clearly labeled with your child's name.

Afternoon snacks & drinks will be provided.

***Field Trips:**

Kansas City Zoo - \$25

Paradise Park - \$25

Worlds of Fun - \$40

Science City - \$25

Bump City - \$25

Summer Movies - \$15

***Participation in a Field Trip is strictly optional.**

Registration is required no later than the Wednesday BEFORE each field trip date. Late registrations will NOT be accepted.

****A \$5 multi-child discount will be applied if registering more than one child****

Participants will be swimming at the Harrisonville Outdoor Pool on Mondays & Wednesdays of each week. Pickup on these days will be located at the Outdoor Pool unless we experience inclement weather. Each participant's guardian is required to sign the sunscreen permission form & send a labeled bottle of sunscreen. Please send a swimsuit, towel, & swim bag DAILY for both outdoor & indoor swimming.

Register at the HCC or for more information contact Austin Royal @ ext. 5991



**HARRISONVILLE
COMMUNITY CENTER**

2400 Jefferson Pkwy Harrisonville, MO 64701
www.HPARKS.com | (816) 380.8980

“Let us be the best part of your day and first choice for Health, Fitness, & Fun!”

Please Register On Or Before The Registration Date Of Each Week To Avoid A \$10 Late Registration Fee!

Weekly Theme Descriptions & Information

(A Parent Information Packet Per Child Must Be Completed Prior Registration)

Week 1: Camp Spirit (June 3rd-June 7th)

Registration Date: May 29th

Campers will participate in spirit themed activities during the week. The week will include a theme day, which will include dressing up and participating in Wacky Relays.

Week 2: Safari Adventure (June 10th-14th)

Registration Date: June 5th

Campers will participate in safari themed activities during the week. The week will include a special themed day, which will include dressing up and a nature scavenger hunt. They will also take a field trip to the **Kansas City Zoo Thur., June 13th!**

Week 3: Pirates on the Sea (June 17th-21st)

Registration Date: June 12th

Campers will enjoy pirate adventures this week including a pirate theme day dress up day. They will also be heading to **The Kids Summer Movie Series At B&B Theaters!**

Week 4: Community Awareness (June 24th-28th)

Registration Date: June 19th

Campers will spend a week exploring our community and participate in a service project. They will also be going to **Paradise Park Thur., June 27th!**

Week 5: Wild West (July 1st-5th)

Registration Date: June 26th

(Camp will NOT be held on Thursday, July 4th)

Campers will saddle up their horses and spend a week in the Wild West including a themed Western Day.

Week 6: Water, Water Everywhere (July 8th-12th)

Registration Date: July 3rd

Campers will participate in water themed activities and a special outdoor water play day. They also will be heading to **The Kids Summer Movie Series At B&B Theaters!**

Week 7: Celebrations of Nations (July 15th-19th)

Registration Date: July 10th

Campers will experience other countries through crafts, games and food. They will also be going on a fieldtrip to **Worlds OF Fun Thur., July 18th!**

Week 8: S.T.E.M. (July 22nd-26th)

Registration Date: July 17th

Campers will do activities using science, technology, engineering, and math. They will also be going on a fieldtrip to **Science City Thur., July 25th!**

Week 9: Superheroes (July 29th-Aug. 2nd)

Registration Date: July 24th

Campers will participate in superhero activities during the week with a special themed day which will include dressing up as their favorite superhero.

Week 10: Out of this World (Aug 5th-9th)

Registration Date: July 31st

Campers will travel into space with themed activities as well as explore their own unique talents. We will also be going to the **Bump City Indoor Play Center Thur., August 8th!**



SUMMER CAMP 2019 Child Registration Form

Full Day Summer Camp
Kindergarten After-Summer School Summer Camp
Grades 1st -6th After-Summer School Summer Camp

Please Circle Camp Choice Above:

PARTICIPANT INFORMATION

Participant's Name: _____

Residential Address: _____

Age: _____ Birth Date: _____ Gender: Male / Female

Nickname: _____ Participant's Camp T-shirt Size: _____

PARENT/GUARDIAN INFORMATION

Primary Guardian: _____

Employer: _____

Phone #'s: Home: _____ Work: _____ Cell: _____

Email Address: _____

Secondary Guardian: _____

Employer: _____

Phone #'s: Home: _____ Work: _____ Cell: _____

Email Address: _____

AUTHORIZED CHILD PICK UP (Other than Parent or Guardian)

Besides the guardians listed, would there be any other person(s) authorized to pick up your child?

We will **NOT** release your child to anyone not listed on this form.

Name: _____ Relationship to child: _____ Phone: (____) _____

Name: _____ Relationship to child: _____ Phone: (____) _____

Name: _____ Relationship to child: _____ Phone: (____) _____

Name: _____ Relationship to child: _____ Phone: (____) _____

HAZARDOUS WEATHER EVENTS:

In the event that the Harrisonville Community Center must close early due to hazardous weather conditions, we will make every attempt to notify each parent by phone. If a parent cannot be reached or is unable to pick up their child within 30 minutes of closing, it is absolutely necessary for parents to plan ahead for emergency child care arrangements with a relative or trusted neighbor or friend. Please list two individuals that you consent to be contacted to pick up your child in the event of an early closing:

Name: _____ Relationship to child: _____ Phone: (____) _____

Name: _____ Relationship to child: _____ Phone: (____) _____

HARRISONVILLE PARKS & RECREATION TEXT & E-MAIL ALERTS

The Summer Camp Program will be using the Harrisonville Parks and Recreation text and e-mail alert system (TextCaster) to provide communication updates to parents as needed.

First Name: _____ Last Name: _____

Mobile # (____) _____ Mobile Carrier: _____ E-Mail Address: _____

TextCaster Permission Signature: _____ Date: _____

EMERGENCY MEDICAL CONSENT

In the event that a parent/guardian cannot be contacted or arrive at the Community Center in sufficient time, the child will be transported by ambulance in an emergency situation. Parents/Guardians will be financially responsible for the ambulance fees. This consent gives permission for medical care in parental absence and must be presented upon admission for treatment. In a non-emergency situation the child will remain at the Community Center until a parent or guardian can arrive.

In the event I cannot be reached in an emergency, I hereby give my permission to employees of this day camp to secure proper medical care for my child as deemed necessary. This permission extends from minor first-aid treatment to (under doctor's orders) hospitalization, injections, anesthesia, surgery and other medical procedures deemed necessary.

Signature of Parent / Guardian: _____ Date: _____

In case of emergency and the guardian cannot be reached, please notify:

Name: _____ Relationship to child: _____ Phone: (____) _____

Name: _____ Relationship to child: _____ Phone: (____) _____

SPECIAL ACCOMMODATIONS

So that we can better understand you child, please describe any accommodations (medical, physical, or behavioral needs) and /or other information that will assist camp staff in helping your child to get the most out of our camp.

Please explain: _____

Does your child take medication on a daily basis? Yes or No

If yes, you will need to complete a Permission to Administer Medication at Summer Camp Form on the first day of camp.

Does your child have any allergies? Yes or No

If yes, what are they allergic to? What kind of reaction should our staff look for? _____

Doctor: _____ Phone: _____

In case of an emergency which hospital do you prefer? _____

****As provision by 45 CFR 164.522 of the Health Insurance Portability & Accountability Act of 1996 you have the right to request restriction and confidential communications of you health information. Please note that unless otherwise requested, Harrisonville Parks & Recreation Department personnel will share this information with staff members when it is necessary for the health, safety, or well-being of the child. By signing above you are giving the Harrisonville Parks & Recreation Department permission to share this information as directed above in a confidential manner.**

FIELD TRIPS

The Summer Camp program provides optional field trips throughout the summer that require an additional fee. Registration for a field trip must be made by the week's registration deadline prior to the scheduled field trip; **NO LATE REGISTRATIONS** will be accepted. Parental consent to go on a field trip is given when a field trip registration is made and paid in full. Field trip fees are non-refundable/non-transferable unless canceled by the program.

Signature of Responsible Party: _____ Date: _____

SWIMMING PERMISSION AND SUNSCREEN POLICY

Participants will be swimming at the Harrisonville Outdoor Aquatic Center and the Harrisonville Community Center. Parents/Guardians must select one of the below options for swimming permission.

_____ My child **MAY NOT** swim in the deep end or use the blue slides at the outdoor pool

_____ My child **MAY NOT** swim in the deep end but **MAY** use the blue slides at the outdoor pool

_____ My child **MAY** swim in the deep end and use the blue slides & diving boards at the outdoor pool

Level of swimming ability: _____ Beginner _____ Intermediate _____ Advanced

Protecting children from sun exposure at the community center, outdoor pool, parks and on field trips is a top priority for our staff. Parents must provide authorization for use of sunscreen on a separate permission form. **PARENTS MUST SUPPLY SUNSCREEN IN THE ORIGINAL CONTAINER LABELED WITH THE CHILD'S NAME AS THE SUMMER CAMP PROGRAM DOES NOT SUPPLY SUNSCREEN.** Sunscreen will be used in accordance with the manufacturer's recommendations. Sunscreen must be replenished by the parent throughout the summer as needed. Staff will be in charge of handling the bottle of sunscreen and will ensure lotion is applied correctly.

Signature of Responsible Party: _____ Date: _____

MEDIA RELEASE

I hereby grant the Harrisonville Parks & Recreation Department permission to photograph/video record my child’s likeness and/or voice for use by the department for publicity purposes only. Please be aware that these photos are for the Harrisonville Parks & Recreation Department use only and may be used in future catalogs, flyers and on the department’s website & social media channels.

Signature of Responsible Party: _____ Date: _____

RELEASE CLAUSE

The undersigned releases and hold harmless the Harrisonville Summer Camp Program and any officers, employees or agents thereof, including without limitation to the City of Harrisonville, Harrisonville Parks & Recreation and the Harrisonville Community Center, from any and all claims, liabilities, or demands whatsoever arising out of the enrollment or participation in any program by the participant herein.

Signature of Responsible Party: _____ Date: _____

CANCELLATION/TRANSFER POLICY

Registration fees offset the cost to plan and schedule programs. **NO CREDITS WILL BE GIVEN FOR DAYS THAT ARE MISSED.** If you must cancel/transfer your registration, it must be done three days prior to the Monday that your child is registered to begin camp. No refunds due to expulsion will be given for the current week, but a refund will be given for future weeks of registration. All field trip fees are non-refundable/non-transferable.

LATE PICK-UP POLICY

All children must be picked up no later than 6:00pm. **Any parent arriving late will be charged \$5 for every 15 minutes he/she is late.** Children will not be allowed to return until the fee is paid. If no contact is made with a responsible party after 30 minutes, the Harrisonville Police Department will be called.

I have read the above **Cancellation/Transfer Policy** and the **Late Pick-Up Policy**

Signature of Responsible Party: _____ Date: _____



SUMMER CAMP 2019

Parent Information Sheet

Summer Camp is a recreational program for boys & girls ages 5-12 years. Summer Camp is administered by the Harrisonville Parks & Recreation Department and is held primarily at the Harrisonville Community Center. A variety of indoor & outdoor activities will be offered throughout the summer with each week having a different theme. Campers will receive a Summer Camp t-shirt as soon as the order is received. We allow 2 weeks from the time of ordering, which will be placed at the end of the first week to allow for late registrations. **Each camper should bring their own lunch, swimsuit, towel and swim bag each day.** Afternoon snacks & drinks will be provided each day; breakfast or morning snacks are not provided.

Summer Camp Activities

Campers will be able to participate in a variety of activities throughout the summer. Each week's schedule of activities will be available the Friday prior to the week ahead. Regular weekly activities may include swimming, arts & crafts, gym activities, including basketball, volleyball, dodgeball & kickball, playing board games and cards, puzzles, movies, playing outside and at the North Park playground and much more!

Each week's theme will influence the type of activities that take place in addition to the regular weekly activities. Special instructions and details for field trips will be available at least one week prior to the field trip.

Payments

Payment is due on the Wednesday the week before your child is attending. Unfortunately, we will not accept children into Summer Camp if they have not been registered prior to attending. Those registering after the Wednesday deadline will be charged an additional \$10 late fee for that week.

Field Trips

The Summer Camp program provides optional field trips throughout the summer that require an additional fee. Registration for a field trip must be made by the Wednesday prior to the scheduled field trip; **NO LATE REGISTRATIONS** will be accepted. Parental consent to go on a field trip is given when a field trip registration is made and paid in full. Field trip fees are non-refundable/non-transferable unless canceled by the program.

Pick up/Drop off Policy

All adults wishing to pick up campers must be listed on the registration form and must show a valid picture ID. A written note will be required, from the child's parent/guardian, for another adult to have authorization to pick up a camper. All campers **MUST** be signed in and out daily on the appropriate log sheet.

Harrisonville Outdoor Aquatic Center

The Harrisonville Summer Camp will be walking to the Outdoor Aquatic Center every **Monday** and **Wednesday** afternoon, weather permitting. In the case of inclement weather, all parents will be notified that the campers will not be going to the pool and will therefore need to be picked up at the Harrisonville Community Center. All children are required to go to the Aquatic Center with their appropriate group as there will not be sufficient staffing for children to stay behind. If you do not wish for your child to swim, they will be allowed to sit with the Summer Camp Coordinator or Camp Counselor in a designated area outside of the pool.

Sunscreen Policy

Protecting children from sun exposure at the community center, outdoor pool, parks and on field trips is a top priority for our staff. Parents must provide authorization for use of sunscreen on a separate permission form. **PARENTS MUST SUPPLY SUNSCREEN IN THE ORIGINAL CONTAINER LABELED WITH THE CHILD'S NAME AS THE SUMMER CAMP PROGRAM DOES NOT SUPPLY SUNSCREEN.** Sunscreen will be used in accordance with the manufacturer's recommendations. Sunscreen must be replenished by the parent throughout the summer as needed. Staff will be in charge of handling the bottle of sunscreen and will ensure lotion is applied correctly.

Disciplinary Procedures

Safety is always our main priority! All disciplinary concerns with an individual child should be addressed by their parent/guardian. Any behavior problems at Summer Camp will be discussed with the parent/guardian. **Attendance at Summer Camp is a privilege and staff will work to ensure that all children have a positive experience.** If necessary, activities will be modified and privileges i.e. swim time or participation in a particular activity may be revoked if a camper is unable or unwilling to follow the established rules.

Frequently Asked Questions

What should children bring daily?

Each child should bring a lunch, swimsuit, towel and a change of clothes. All items must be in a bag or backpack with the child's name clearly labeled on it. Children should always wear comfortable clothing and tennis shoes . **Please label all items brought to Summer Camp.** A refrigerator and microwave will be available for lunches.

ITEMS NOT TO BRING: CELL PHONES, toys, money (unless clearly labeled with the child's name in a plastic bag for use at the Outdoor Pool concessions stand on Mondays & Wednesdays), radios, trading cards, Gameboys, PS2, PS3, PS4, X Box, X Box360 or X Box One games, iPod or mp3, other electronics, etc. We cannot assume responsibility for these or similar items.

Please report lost items to the Summer Camp Coordinator. Lost and found items will be held for one week. Harrisonville Parks & Recreation will not be held responsible for lost or stolen items. Please check the lost and found box for your child's belongings.

What if a child becomes ill at Summer Camp?

If your child does not feel well during the day, please encourage them to always notify a Summer Camp staff member. The child will be assisted by management staff who will then determine if the parent/guardian should be notified. If the child's temperature is above 100 degrees, the child's parent/guardian will be notified and the child will need to be picked up immediately. If the child is sent home with a fever, he/she must be fever free for at least 24 hours before returning to Summer Camp.

What if a child is injured at Summer Camp?

Any accident/injury will be documented, first aid will be administered, and the parent/guardian will be notified. In the event of an emergency, every effort will be made to contact the child's parent/guardian immediately. If the situation warrants, Harrisonville EMS will be called. The Summer Camp Coordinator or Manager on Duty will remain with the child at all times. If the parent/guardian cannot be reached or is unable to arrive at camp immediately, the child will be transported by ambulance to the hospital if the situation merits.

What if my child needs to take medication while at Summer Camp?

The Summer Camp Coordinator must be notified of any medication to be taken while at Summer Camp. The child's parent/guardian must bring the medication to camp staff in the original bottle, which is clearly labeled with the child's name and dosage amounts. A medical release form must be on file for all children taking medication during camp hours. All medications are kept safely out of reach of the campers. Summer Camp staff may help administer the medication if requested.

Rules and Regulations for Summer Camp Participants

Parents please review the following Summer Camp rules with your child

- ❖ Campers are to follow all directions given by Summer Camp Staff and Community Center Staff.
- ❖ Campers are to be respectful and polite to all staff members, community center members, and camp participants.
- ❖ No bullying, cursing, swearing, name calling or ridicule will be tolerated. Parents will be notified if this rule is broken.
- ❖ Fighting will not be tolerated and may result in suspension if necessary for the safety of camp staff and other camp participants. Campers are expected to keep their hands, feet, and objects to themselves. Parents will be notified if this rule is broken.
- ❖ Campers are expected to clean up after themselves.
- ❖ Campers will follow all rules and regulations for the indoor pool and outdoor pool.
- ❖ Campers walking from one activity to the next (especially to the outdoor pool) must stay behind the lead staff member and stay in front of the last staff member. Running is only permitted in the gym and outdoors.
- ❖ Campers are never permitted to walk in the road on the way to the outdoor pool. When walking to the pool all campers must walk in the grass or on the sidewalk.
- ❖ Campers are not allowed to bring electronic devices from home such as cell phones, iPod/mp3, Gameboys, etc.
- ❖ Campers may not bring toys from home without prior approval from a camp staff member.
- ❖ Campers need to report any problems, injuries or illnesses to a staff member immediately.
- ❖ Campers must respect all Harrisonville Parks and Recreation facilities, equipment and supplies, as well as the property of other camp participants. Campers may not sit on tables/counters and may not stand on chairs.
- ❖ Campers are not allowed in storage rooms located in the gym, party pit, and social hall unless a staff member requests assistance getting supplies and are present with the camper at all times.
- ❖ Campers must be escorted both to and from the restroom facilities, only 3 campers at a time will be allowed in the bathroom except while the group is changing for the pool. Campers must change clothes in a private bathroom stall.
- ❖ Campers are not allowed to purchase food out of the snack/pop machines during camp hours.
- ❖ Campers are expected to have fun!