



City of

Harrisonville ^{est. 1836}

Departmental Review

Friday, October 28, 2016

We appreciate the interest aldermen have expressed about receiving regular updates covering the activities of city departments. To better keep you informed, here is the first issue of a new Departmental Review e-newsletter, which will replace the old Weekly Wrap Up. Our plan is to issue this twice a month, on the second and fourth Fridays of the month. Look for your issue in your Inbox, sometime after noon. We also plan to post this on the city website and Facebook on the Monday following each issuance, so residents will also have the opportunity to read first-hand what is happening in our city.

Each issue will include some brief news items about city, followed by a listing of upcoming meetings and proposed agenda items, special events you may wish to add to your calendars, and reports from city department heads.

Your feedback is crucial as we work to make this a strong, vital information piece. If you have ideas on what you'd like to see or how we can improve, please don't hesitate to email Sheryl Stanley, ststanley@ci.harrisonville.mo.us or call 380-8909.

News & Notes

Fire at Dollar Tree – Kudos to all city staff who helped protect life and property at the Dollar Tree fire last night! Our Fire and EMS Department personnel were instrumental in the effort, and they received assistance from other fire departments from the area. Harrisonville Police also responded. Water treatment plant operators and maintenance staff stayed on the job later than usual to keep the plant going and make sure ample water was available to fight the fire without disrupting the needs of residents. Later still, Public Works personnel used a city bobcat to help clear debris. Fortunately, no one was hurt during the incident; the fire was contained to the Dollar Tree store, but local TV stations reported eight other businesses sustained smoke damage. As of Friday morning, investigation is continuing into the cause of the fire. We will keep you informed as more details come forth.

Payroll Snafu – Earlier today, we discovered that the automatic bank deposits which are used for employee payroll had the wrong deposit date, meaning that employees did not have access to their funds this morning as they should have. Upon learning of the problem, we immediately took the necessary steps to correct it, and have been assured by the bank that employees will have access to their funds between 2 p.m. and 5 p.m. this afternoon (10/28/16). This is the first time in several years that we have experienced this problem.

Electric Outages – The city experienced two electric outages this week. Keith Thomas has provided this recap on the incidents:

1. Owl tripped out S3 in the South Substation at approximately 12:30 PM Sunday night, burning down primary. Power was restored at approximately 3:30 AM.
2. At 7:41 AM Monday morning, a vehicle hit guy wires attached to a distribution pole causing three phase faults tripping out circuit N7 in the North Substation. Power was restored at 8:15 AM.

Mechanic Street – The reconstruction of Mechanic Street is nearly finished. Hopefully, by the time you read this, traffic will be flowing smoothly up and down our newest roadway. There will likely be some striping and other small details to finish up, but nothing that will necessitate closing the street again, and we anticipate everything will be completed by October 31, just as MoDOT promised when the project began last spring.

Eric Myler, one of our captains in the Fire and Emergency Services Department, has been named Interim Director until a replacement for Chief Francis can be found.

We have a busy weekend coming up – Haunted Hayrides will take to the trails in the parks on Friday and Saturday evening, Pumpkin Painting will be held at North Park Activity Center, 2-3 p.m., Sunday, and Trunk-R-Treat will follow on the Square, 3-5 p.m. Enjoy!

November Holidays – City offices will be closed on Friday, Nov. 11, in observance of Veterans Day and Nov. 24 & 25 for Thanksgiving. Because of the closings, expect to receive your next two issues of *Departmental Review* on Nov. 10 and on Nov. 23.

Vacancies on Volunteer Boards and Commissions -- We currently have vacancies on several of our volunteer boards and commissions, and unfortunately no applications on file from people who would like to be considered for appointment. If you know of individuals who would be willing to serve, please encourage them to complete an application and submit it to City Clerk Kim Hubbard. We will also be putting the word out through a news release to the media, on our website, on Facebook, etc. to encourage people to volunteer for this very important service to city government.

Meetings / Executive Sessions / Work Sessions

Tuesday, Nov. 1, 6 p.m. – Budget Meeting

- Budget Discussion & Questions

Monday, Nov. 7, 6pm – Public Works Committee Meeting

- Sewer rates
- Pay as You Go Metering – introduction of topic and general discussion

Monday, November 7, 7 p.m. – Board of Aldermen Meeting

- *BUDGET*: 1st reading of FY 2017 Budget
- Proclamation: Small Business Saturday

Thursday, November 10, 6 p.m. – Public Safety Committee Meeting

- Stop Sign request
- Parking/No Parking request on Twin Oaks
- Brookhart Truck Complaints
- Harrisonville Cares Coalition

Monday, November 21, 6 p.m. – Board of Aldermen Work Session, Agenda TBD

- Park Ballot Review

Monday, November 21, 7 p.m. – Board of Aldermen Meeting

- Service Award: Johnny Coday, EMS, 20 years
- SRF Bond Sales
- Ordinance: Park Ballot Question & Language, 1st reading
- BUDGET: 2nd reading & adoption of FY 2017 Budget

Monday, December 5, 6 p.m. – Board of Aldermen Work Session, Agenda TBD

Monday, December 5, 7 p.m. – Board of Aldermen Meeting

- Ordinance: Park Ballot Question and Language, 2nd reading
- Ceremonial – MPUA Grant for Pay As You Go Metering

Tuesday, December 6, 6 p.m. – Public Works Committee Meeting

Monday, December 19, 6 p.m. – Board of Aldermen Work Session

Monday, December 19, 7 p.m. – Board of Aldermen Meeting

Tuesday, December 20, 6 p.m. – Community Development Committee Meeting

Special Events

Haunted Hayrides, Friday, Oct. 28 & Saturday, Oct. 29, 6-10 p.m.

Pumpkin Painting, Sunday, Oct. 30, 2-3 p.m., North Park Activity Center

Trunk ‘r Treat, Sunday, Oct. 30, 3-5 p.m., Courthouse Square

Keys to the Community Piano Unveiling, Thursday, Nov. 3, 6-8 p.m., Mill Walk Mall

First Friday Coffee, Friday, Nov. 4, 7:30 – 9 a.m., FCS Financial, 30405 S. East Outer Road

Departmental Reports and Activities

Street Department, Rodney Jacobs, Superintendent

During this reporting period, the Street Department duties included:

- Pothole patching and street sweeping
- Equipment maintenance
- Storm water maintenance
- Mowing of designated areas
- Sidewalk repair on 2200 block Thunderbird Dr.
- Assisting Water Department to repair streets after water line repair.
- Working on annual Chip Seal Program
- Assist with local events in October, Burnt District Festival, Brush Drop-off, City Wide Clean-up, Electronic Waste Collection (Cass County Sustainability Committee), Parents as Teachers Safety Night.
- Storm water infrastructure inspections pertaining to storm water permit (MS-4)
- At this time the Street Department does not have any job openings

Service Requests:

- The Department has at this time requests for curb repair at properties; 2 areas on Thunderbird Dr., Park Ridge, Ann Street, Easton Street, Quail Street, Park Lane. Galaxy Ave. Brookridge
- Sidewalk replacement 1400 block S. Edgevale Dr.
- Request for drainage maintenance: Profile intersection at Pheasant and Ridgewood to drain standing water, ditch maintenance on Shady Lane, underdrain on South Halsey.

Police Department, Chief John J. Hofer

Trunk or Treat – This Sunday, October 30th from 2 pm to 5 pm the square will be closed for the annual Truck or Treat Halloween event. This annual event is fun for young and old.

Firearms Training – This week officers will be re-qualifying with their department-issued firearm during their firearms training. These qualifications are done biannually and half the staff will train on Tuesday and the other on Thursday.

K-9 Golf Tournament Fundraiser – We held a celebrity golf tournament on October 5th at Creekmoor in Raymore with proceeds benefiting the Police K-9 program. This fundraiser raised over \$10,000 and several VIPS members assisted with the fundraiser. Special thanks to the celebrity golfers and the many sponsors for the event.

K-9 Program Fund Update – After conclusion of the golf tournament this brings our total to just over \$21,000 of our \$35,000 goal.

Additional (possible) fundraisers are being discussed/planned:

- Celebrity memorabilia, autograph day and auction– this event is being planned for early 2017 in Harrisonville. We have been in contact with many former Kansas City Chiefs and Royals to attend this event
- Sonic Day
- WalMart DC grant

Badge Retirement – at the February 22nd Board of Aldermen meeting we retired the HPD badge #255 of Officer Chandler Sumner who lost his life in the line of duty on February 13, 1991. Chandler’s family and friends were in attendance that evening. Soon after that night it was brought to our attention that Officer Sumner’s name was never added to the Law Enforcement Memorial Wall in Washington DC. Earlier this fall we submitted an application for Officer Sumner to be added to the wall. We hope to hear on this honor late this year.

Community Development Department, Rick DeLuca, Director

DEVELOPMENT PROJECTS

Harrisonville Senior Living Campus. The architect is drawing up the plans. Work continues on the due diligence for the 353.

Pet Vet. Constructing Project – Near completion

Harrisonville Villas. Under Construction.

ADS. Under construction. Working with District #4 regarding the provision of water.

Winter RV Park. Pending Plan Submittal.

OTHER PROJECTS

Residential Permits. 23 residential permits with waived impact fees have been issued to date.

EEZ Annual Report. Completed.

TIF Annual Report. Currently working on.

ACCI. Staff is assisting in their start-up.

Marquette Cottage SUP. November P&Z

Faust SUP. November P&Z

Arby's Sign Variance. To be scheduled.

Coffey Preliminary Plat. To be scheduled.

Coffey Final Plat. To be scheduled.

City Clerk's Office, Kim Hubbard

Employee health fair was 10/13, there were over 50 employees who came through

Prepared minutes

Faith and I attended INCODE Training in Coffeyville, KS-10/18

Handle trash complaints

Assisted in utilities

Attended Board meeting on 10/24

Scheduled CA interviews

Attended staff meeting

Issued chicken permit to Korey and Paige Ross, 1600 Parkwood Drive

Public Works/ CWSS, Eric Patterson, Director

Distribution

- 1.) Ongoing paper work for SRF
- 2.) Replacement of Fire Hydrants
- 3.) Several hours helping Senior Villas with City utilities, I also explained that if they could not meet the required 36" depth for frost protection on buildings their engineer could send the City a redesigned footing design to mitigate frost protection.
- 4.) We are averaging about 40 locates a week for Missouri One Call

Airport

- 1.) Lobby project functionally complete. May be January before fully furnished due to unexpected cost of roof repair.
- 2.) Purchased 3,000 gallons of AVGAS, that should last until Spring.

Waste Water Plant

- 1.) Work being done on the #2 digester
- 2.) Work being done on the #2 Aeration basin

Water Plant

- 1.) Both basins have been cleaned out

Electric Department Keith Thomas

ELECTRIC DEPARTMENT:

Streetlights: Crews have changed out approximately 12 streetlights. Crews will be working on a list of streetlight outages provided by police dispatch from after-hours customer calls.

Training: Brent Stockstill and Mike Morales attended Supervisory Training with MPUA. Training includes on-site meetings, 7 webinars and a final in-person training being held November 21st.

Meter Testing: City of Harrisonville Electric Department has hired Anixter Power Solutions to conduct tests of all commercial customer power and demand meters. There are approximately 112 meters being tested. Testing will take approximately 4 weeks.

Locates: Approximately 150 locates were completed in the month of September.

TREE DEPARTMENT:

Tree crew working on normal cycle trimming.

Harrisonville Emergency Services

Larry Francis, Chief

Events: October is known as Fire Prevention Month. October 9th thru the 16th is National Fire Prevention Week. Crews have been out to the schools doing talks about fire prevention.

A little history as to why Fire Prevention Week was established: Late on the night of October 8th, 1871 a fire started in or near a barn at 137 Dekoven Street on the southwest side of Chicago. The fire burned for 2 days and 300 people lost their lives. Mrs. O'Leary's cow, long thought to be the arsonist, was exonerated from starting the fire in 1997.

Another little known fact about this day in history, another fire broke out in Peshtigo, Wisconsin. This tragedy is known as the "forgotten fire". 1000 people lost their lives in this fire.

Staff Vacancies: Currently, the only opening is the Emergency Services Directors position.

This position has been posted and advertised. The tentative closing date is Thursday, November 3. Captain Eric Myler has been appointed to be the Interim Emergency Services Director.

Final Note from Chief Larry Francis --

I would like to take a moment and express to you a final thought as I experience my final days with the City of Harrisonville and Harrisonville Emergency Services.

It is simply amazing that it has been almost 12 years since I moved to Harrisonville and began a new chapter of my life here. I do have to say it has been a challenge from the beginning. It started with the discussions with Central Cass in Jefferson City and the Law that was passed not in the favor of Harrisonville. The next major challenge was the consolidation of the Fire Department, EMS Department, and Emergency Management. In 2009, this consolidation became a reality by providing 24/7 fire and EMS service to the residents with combined personnel cross trained to do both.

Economic challenges have held a tight grip on the City of Harrisonville and all of the departments. During this time, I have remained firm in my belief that we are here to serve the community with whatever resources that are provided by the Harrisonville Board of Aldermen. I have tried to demonstrate this belief and show the staff here that we are advocates for our residents and what we do is "right". Not just go thru the motions, but do what is "right". Our staff has demonstrated this over and over. I am so very proud of the staff here and I am so glad I was able to be a part of it.

I would like to challenge you to the same philosophy and belief that I have. Don't make decisions based on what others think or believe, do what's "RIGHT", be the advocate for the residents of Harrisonville. We will all be in a better place and know that we did our best for our residents.

Thank you for this opportunity and I wish you all well in the future. Take care.

*Yours in Safety and Protection,
Larry Francis*