



City of

Harrisonville ^{est. 1836}

BUSINESS LICENSE APPLICATION

- A new business may not operate until a business license is approved and issued. Business license fees are not pro-rated; all licenses are due Sept. 1 of each year and expire August 31.
- If your business involves direct sales of merchandise to the public, you must have a Missouri Sales Tax I.D. Number. State Of Missouri Sales Tax I.D. Number: _____ A No Tax Due letter is also required that is dated no more than ninety (90) days prior the submission date of this application or the renewal of a local license: Please attach the No Tax Due letter.
- Please check if you sell: _____ Liquor or _____ Cigarettes/Tobacco Products. An additional license is required.
- Electrical – Heating/Cooling – Plumber – Mechanical – HVAC contractors: First, obtain the appropriate city contractor’s license. Call 816-380-8958 for more information or download the application from the city website, www.harrisonville.com. You can find the application under the “How Do I...?” tab. Simply click on “Application for Contractor License”.
- Do you plan to renew this license next year? Yes _____ No _____
- Cost: Most business licenses are \$30 annually. Pawn shops, small loan establishments; private security and private investigators have a different application and fee. Tree trimmers, massage therapists and massage establishments have a different application, although the fee is \$30. Those selling farm produce in business parking lots must have written permission from the business owner, charge and collect sales tax, and may be charged a fee of \$100.00. People paying for business licenses with credit cards will be charged an additional \$4 credit card processing fee.

BUSINESS NAME: _____ Is this a Non-Profit? _____

Business Name (If different from above) _____

BUSINESS OWNER(S) NAME: _____

BUSINESS EMAIL ADDRESS (**PREFERRED**): _____

Business Location (Street Address) _____

City, State, Zip _____

Mailing Address: _____ City, State ZIP _____

Business Phone: _____ Fax: _____ Cell: _____

Description of Type of Business: (For clarification, consult RSMO Section 605:030: “Multiple Activities”) _____

Contractors: Please list local project and work site address: _____

Worker’s Compensation Coverage – If you are a contractor in the construction industry, with one or more employees other than yourself, you are required by State Statutes RSMO 287.061 to provide a certificate of insurance for worker’s compensation coverage or a signed Missouri Department of Labor and Industrial Relations, Division of Worker’s Compensation, Affidavit of Exemption. Carpenters, plumbers, electricians, roofers, painters, landscapers, welders, machinery installers, concrete construction workers, earth movers or drillers, generally fall within the construction classification codes.

SIGNATURE of Applicant: _____ DATE: _____

Print Applicant’s Name: _____

City of Harrisonville, Business License Department

300 E. Pearl St., PO Box 367

Harrisonville, MO 64701

Office 816-380-8908

Fax 816-380-8906